

Thanet Local Partnership Group for Frail Elderly

1. The Purpose

To develop an integrated frailty pathway that is understood across the health and social care system thus ensuring they are provided with the right care at the right time and are supported to make more efficient use of existing health and social care services and resources at a time of increasing demand and reducing available budgets.

The pathway will be designed within current resources and will be sustainable at a time of increasing demand and reducing budgets. It will include the journey starting with preventative measures as well as how to cope in a crisis when it occurs – with the constant theme to care for frail people in their own home where possible

Reference to best practice examples across England and evidence from national organisations for example the British Geriatrics Society and NICE guidance will be included.

2. Aims and Objectives of the Local Partnership Group.

The purpose of the LPG is to develop a frailty pathway across Thanet which will include the following: Thanet Clinical Commissioning Group (CCG) Kent County Council (KCC),TDC and other health and social care providers including the voluntary sector to drive up quality, achieve value for money, increase productivity and improve outcomes by:

- Create a map of existing services to include any falls provision
- Agree action plan with achievable timescales
- To review current and future workforce issues
- Develop a frailty toolkit
- Require a shared IT record which will be available which will have the ability to link to EOL care records.
- Implement assistive technologies ,where appropriate, for frail elderly

3. Membership of the Group.

The membership of the group will include a wide range of partners and stakeholders and will consist of individuals from the following organisations.

- Thanet CCG – Commissioning Manager
- Thanet CCG – Clinical lead
- TDC
- KCC, Public Health
- KCC, Social Services
- EKHUFT
- KCHFT
- IDT
- Secamb

- Voluntary sector organisations eg. Age UK and Crossroads care

The chair of this group will be the Clinical lead from either SKC or Thanet CCG. A vice chair will be nominated

Individuals or organisations may be co-opted onto the group as and when required.

4. Operation of the LPG

Frequency: The LPG will meet monthly and the administrative support to the Group will be shared between Thanet and SKC CCGs and responsibilities will include:

- Agenda setting, in consultation with the Chair.
- Booking of rooms.
- Taking of, and distribution of, notes of the meeting.

Action notes of meetings will be shared with the LPG members. Papers will be published five working days before each meeting.

5. Governance Arrangements.

The LPG will be accountable to the respective CCGs and executive decision making structures of organisations represented. The LPG will ensure that any recommendations or proposals are escalated via the CCGs so that informed decisions can be made. Proposals will be specific and individual organisational support will be needed at the appropriate times.

The LPG will be responsible for performance managing implementation projects. The Implementation Projects will be responsible for delivering service transformation plans.

Members will also be responsible for escalating barriers and blocks to the relevant organisations for resolution.

6. Dealing with sensitive matters and possible conflicts of interest

The members of the group have a duty of confidentiality regarding all information disclosed, shared and discussed between and during meetings. If deemed confidential, there will be occasions when selected information must not be disclosed outside the group. The person disclosing such information to the group is responsible for identifying it as confidential at the time it is given, and for ensuring that its confidential status is identified in all relevant written material.

Members are individually required to declare known conflict of interests prior to commencement of meetings. The LPG will determine whether or not any declaration necessitates exclusion from discussion on specific issues

7. Review of Terms of Reference.

These will be reviewed annually